

**REGULAR MEETING OF THE ADMINISTRATIVE BOARD
OF
NIAGARA COUNTY SEWER DISTRICT #1**

Held on the 23rd day of April 2025 at the Water Pollution Control Center

PRESENT

Commissioner Mark C. Crocker, Chairman
Commissioner Don MacSwan, Vice-chairman
Commissioner Steve Broderick
Commissioner Jon MacSwan
Commissioner Sylvia Virtuoso

EXCUSED:

Commissioner Joel M. Maerten

ALSO PRESENT:

Thomas W. Blodgett, Administrative Director, NCSD #1
Donna Cody, NCSD #1
Aaron Earsing, Chief Operator, NCSD #1
Joanne M. Teixeira, NCSD #1
P. Andrew Vona, Attorney for District
Robert P. Lannon, GHD Consulting Services

Chairman Crocker called the meeting to order at 4:00 p.m.

Roll call was taken by Donna Cody.

The pledge of allegiance was recited.

Upon motion duly made by Sylvia Virtuoso and seconded by Jon MacSwan, it was resolved that the minutes of the February 26, 2025 meeting be approved as presented. This motion was carried.

Upon motion duly made by Steve Broderick and seconded by Sylvia Virtuoso, it was resolved that the following March and April vouchers be paid from their respective accounts:

FORWARDED - MARCH

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Charter Communications	Internet Service	771.73
Frontier	Mapleton Rd PS	62.86
National Fuel	Plant	4,542.99
National Fuel	Shawnee Rd PS	93.76
National Fuel	Townline Rd PS	157.10

National Grid	East Canal Rd PS	955.96
National Grid	Mapleton Rd PS	241.03
National Grid	Moyer Lift PS	140.39
National Grid	Plant	11,036.83
National Grid	Shawnee Rd PS	160.32
National Grid	Tonawanda Creek Rd PS	1,017.61
National Grid	Townline Rd PS	778.96
Niagara County Public Works	Elec Supply - Tonawanda Creek Rd (Jan 2024)	1,237.26
Niagara County Public Works	Elec Supply - Mapleton PS (February 2025)	392.75
Niagara County Public Works	Elec Supply - East Canal PS (February 2025)	2,351.02
Niagara County Public Works	Elec Supply - Moyer Lift (February 2025)	142.74
Niagara County Public Works	Elec Supply - Shawnee Rd (February 2025)	190.61
Niagara County Public Works	Elec Supply - Townline Rd (February 2025)	1,658.32
Niagara County Public Works	Elec Supply - Plant (February 2025)	32,463.12
Niagara County Public Works	Elec Supply - Rapids Rd (January & February 2025)	988.83
NYSEG	Rapids Rd PS (Natural Gas)	765.87
Town of Wheatfield Water	Plant	1,694.40
U-DIG	Digging Notifications	61.38
Verizon	East Canal	39.17
Verizon	Moyer Lift PS	39.08
Verizon	Plant	197.78
Verizon	Rapids Rd PS	35.25
Verizon	Shawnee Rd PS	39.11
Verizon	Tonawanda Creek Rd PS	43.66
Verizon	Townline Rd PS	39.17
Verizon Wireless	Cellular Phone	292.10
American Contracting & Envir. Services (ACE)	2022 O&M Project	52,983.17
Bearing Distributors Inc. (BDI)	Maintenance Supplies	123.05
Cintas	Carpet Floor Protection	116.73
CIR Electrical Construction	2022 O&M Project	11,831.88
Dival	Electrical Rubber Gloves	245.00
Evoqua	Lab Grade Water	1,615.28
Fisher Scientific	Laboratory Supplies	2,986.96
Ford Hall	Maintenance Supplies	60.12
GHD	2024 O&M Project #12629537	1,393.50
Greater Niagara Mechanical	HVAC Repair - Administration	2,836.00
Gui's Lumber	Maintenance Supplies	92.13
JCI Jones Chemical	Sodium Hypochlorite	8,312.64
Joe's Basil Chevrolet, Inc.	Tail Light	185.16

John's Motor & Transmission Shop	Chevy Silverado Inspection	15.00
K&S Contractors Supply	Sant Vent Covers	1,200.00
Kemira	Ferrous Chloride	3,536.13
Kistner Concrete Products	Maintenance Supplies	509.00
KNW Sales LLC	Clamp on ultrasonic flow meter	3,546.00
Koester	Maintenance Supplies	614.85
Linde Gas & Equipment	Maintenance Supplies	218.23
Masterman's	Laboratory Supplies	851.28
Modern Corporation	Sludge/Dumpsters	52,221.18
Niagara Truck Equipment	Combination hitch with mounting	187.89
North Central Laboratories	Laboratory Supplies	243.37
NSI Lab Solutions	Laboratory Supplies	818.00
NYWEA - Western Chapter	GBEC Registration for E. Knaebe	95.00
Pace Analytical Services	Laboratory Analyses	1,248.30
Rexel	8 point analog output	3,763.97
Sampson Cleaning Service	Cleaning Services (March 1, 8, 15, 22)	280.00
Sherwin-Williams	Paint Supplies	301.17
Siewert Equipment	Maintenance Supplies	252.30
Smith & Loveless Inc.	Maintenance Supplies	706.08
Southworth Milton Inc.	Generator Repairs	3,047.64
Thompson, Brandon	Travel Expenses - Buffalo State University Basic Laboratory, Basic Operations & Activated Sludge Classes	380.00
Town of Lockport	2024 I/I Reimbursement	20,000.00
WW Grainger	Maintenance Supplies	2,499.81
Water Environment Federation	Membership Renewal - M. Scive & A. Earsing	264.00
Weaver Metal & Roofing	Lugger Building Gutter & Drip Edge Replacement	12,644.00
Whel-Tech, Inc.	Float Switches	896.60
Young, James	Travel Expenses - Buffalo State University - Activated Sludge	110.00
TOTAL		\$ 255,862.58

FORWARDED - APRIL

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Frontier	Mapleton Rd PS	63.83
National Fuel	Plant	3,596.24
National Grid	East Canal Rd PS	1,371.27
National Grid	Mapleton Rd PS	241.11

National Grid	Moyer Lift PS	158.67
National Grid	Plant	11,651.18
National Grid	Shawnee Rd PS	166.52
National Grid	Tonawanda Creek Rd PS	977.53
National Grid	Townline Rd PS	1,338.40
Niagara County Public Works	Elec Supply - Tonawanda Creek Rd (February 2025)	1,109.84
Niagara County Public Works	Elec Supply - Mapleton PS (March 2025)	252.87
Niagara County Public Works	Elec Supply - East Canal PS (March 2025)	1,802.21
Niagara County Public Works	Elec Supply - Moyer Lift (March 2025)	103.87
Niagara County Public Works	Elec Supply - Shawnee Rd (March 2025)	145.12
Niagara County Public Works	Elec Supply - Townline Rd (March 2025)	1,330.82
Niagara County Public Works	Elec Supply - Plant (March 2025)	20,149.20
NYSEG	Rapids Rd PS (Natural Gas)	117.65
QLT	Tonawanda Creek Rd PS	14.42
Town of Pendleton Water	East Canal Rd PS	25.95
Town of Pendleton Water	Tonawanda Creek Rd PS	24.00
Town of Wheatfield Water	Mapleton Rd PS	20.30
Town of Wheatfield Water	Moyer Lift PS	20.30
Town of Wheatfield Water	Shawnee Rd PS	20.30
Town of Wheatfield Water	Townline Rd PS	193.80
Verizon	East Canal	39.15
Verizon	Moyer Lift PS	30.07
Verizon	Plant	193.90
Verizon	Rapids Rd PS	35.53
Verizon	Shawnee Rd PS	30.11
Verizon	Tonawanda Creek Rd PS	43.65
Cintas	Carpet Floor Protection	116.73
Cummins Sales & Service	Generator Inspection at E. Canal, Rapids Rd, Shawnee Rd, Ton. Creek Rd PS	1,195.00
Evoqua	Lab Grade Water	1,176.83
Fisher Scientific	Laboratory Supplies	2,249.03
GHD	2024 O&M Project #12629537	3,000.75
GHD	Monthly Retainer	750.00
GHD	NSCD SWMM Update (Project #12656907)	4,110.00
GHD	Misc. Project Assistance & SCADA Support (Project #12640903)	11,270.75
GHD	2024 SPDES Project #12658140	8,350.00
Harbor Fright	Maintenance Supplies	13.98
Home Depot	Maintenance Supplies	371.38
John's Motor & Transmission Shop	2015 Ford F-250 Tires	927.00

Kemira	Ferrous Chloride	6,531.34
Metal Supermarkets	Welded Steel Square Tube	75.39
Modern Corporation	Sludge/Dumpsters	62,166.18
Napa Auto Parts	Vehicle Supplies	361.64
Pace Analytical Services	Laboratory Analyses	1,142.30
Rexel	Electrical Supplies	638.30
Town of Wheatfield	Fuel for County Vehicles - 1st qtr. 2025	1,648.56
Vona, P. Andrew	Legal Retainer - March 2025	2,500.00
WW Grainger	Maintenance Supplies	954.32
Water Environment Federation	Membership Renewal - Egon Knaebe	132.00
TOTAL		\$ 154,949.29

TO BE PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Charter Communications	Internet Service	771.73
Core & Main	Sensaphone Express II Monitoring System (2)	3,723.98
Fisher Scientific	Laboratory Supplies	302.50
Irth Solutions	Annual Digging Notifications	1,416.52
JCI Jones Chemicals	Sodium Hypochlorite	8,282.40
Koester	Maintenance Supplies	386.79
Linde	Maintenance Supplies	238.19
Outdoor Equipment Dist (Piekos, Vicki)	Maintenance Supplies	115.43
Pace Analytical	Laboratory Analyses	163.20
Rexel	8 Point Analog Output	3,763.97
Sampson Cleaning	March 29, April 5, 12, 18, 2025	280.00
Sherwin Williams	Paint Supplies	213.71
Verizon	Townline Rd PS	35.61
Verizon Wireless	Cell Phone/Data	292.09
Vona, P. Andrew	Legal Retainer	2,500.00
Wendt's Propane & Oil	Propane	69.50
TOTAL		\$ 22,555.62

TOTAL FORWARDED MARCH	\$ 255,862.58
TOTAL FORWARDED APRIL	154,949.29
TOTAL APPROVED O&M	22,555.62
GRAND TOTAL APPROVED	\$ 433,367.49

This motion was carried.

Review of the February 2025 Financial Report showed an Operation and Maintenance balance of \$12,224,311.61, and review of the March 2025 Financial Report showed an Operation and Maintenance balance of \$13,684,880.55.

Upon motion duly made by Don MacSwan and seconded by Jon MacSwan, it was resolved that the Sewer District's February and March 2025 Financial Reports be approved as presented. This motion was carried.

Communications:

There is nothing new to report this month.

Old Business:

There is nothing new to report this month.

Chief Operator's Report:

a. East Canal Road Pump Station OEM Generator Repairs – Mr. Earsing reported the Cummins Turbo Generator at the East Canal pump station has been leaking oil and stated Cummins Sales and Service quoted \$8,612.58 for parts and labor to perform the OEM repairs. Mr. Earsing requested authorization to accept the OEM quote from Cummins Sales and Service to repair the oil leak at the East Canal Pump Station by replacing the turbo unit for the quoted price of \$8,612.58.

Upon motion duly made by Don MacSwan and seconded by Sylvia Virtuoso, it was resolved that Mr. Earsing is authorized to accept the OEM quote from Cummins Sales and Service to repair the oil leak and replacement turbocharger at the East Canal pump station for the quoted price of \$8,612.58. This motion was carried.

Administrative Director's Report:

a. County IDA Project – Junction Road Cambria – Mr. Blodgett stated he recently met with Niagara County IDA officials as well as Town of Cambria officials regarding a tentative site for a proposed industrial park. He stated the site does not have existing sewer service, and there were several

challenges with getting service to the site. He said overall the development's feasibility still needs a more in depth investigation with the County IDA, the Towns of Lockport and Cambria, and the Sewer District.

b. Potential Centrifuge Opportunity – Mr. Blodgett reminded the commissioners about the past centrifuge repair issues and costly downtime, and stated the District was recently made aware of a rebuilt Alfa Laval centrifuge in very good condition from Centrimax, the company the District used to repair our Alfa Laval in the past. He requested Board authorization to pursue the opportunity to purchase the backup Alfa Laval centrifuge, which is the exact same model of our existing Alfa Laval. He stated Centrimax is currently going through the machine and will provide a complete proposal once they have had a chance to complete the detailed assessment of the centrifuge and all components. By unanimous consensus, the Board agreed Mr. Blodgett and Mr. Earsing should pursue this opportunity.

c. Ferrous Chloride Bid – Contract Expires June 30, 2025 – Mr. Blodgett stated the current Ferrous Chloride Contract expires on June 30, 2025 and requested authorization to advertise for bids.

Upon motion duly made by Don MacSwan and seconded by Jon MacSwan, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby authorizes Mr. Blodgett to advertise for bids for ferrous chloride. This motion was carried.

d. Liquid Polymer Contract – Mr. Blodgett reported the District only received one bid this year as Polydyne was unable to get their proposed product to work during trial. He stated our current supplier, Solenis LLC offered a one-year bid price equal to our current price of \$1.57, or a three-year price of \$1.62. Mr. Blodgett recommended Board approval to accept the bid of Solenis, LLC for Liquid Polymer (Bid No. NCSD25-01) at the three-year contract price of \$1.62 per pound active Polymer. The three-year contract is effective from May 1, 2025 to April 30, 2028.

Upon motion duly made by Don MacSwan and seconded by Steve Broderick, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby accepts the bid of Solenis, LLC for Liquid Polymer (Bid No. NCSD25-01) at the three-year contract price of \$1.62 per pound active Polymer. The three-year contract is effective from May 1, 2025 to April 30, 2028. This motion was carried.

e. Sludge Hauling & Disposal Contract – Mr. Blodgett stated bids were recently opened for the Sludge Hauling and Disposal contract. Casella submitted an alternate proposal, which was a permissible option for consideration in the bid documents. He mentioned the District is currently set up for Modern Disposal and upon further evaluation, there were major operational concerns with Casella's alternate proposal procedures including odor issues, timely removal of the product based on our operational constraints, staging of the loading area outside the Sludge Lugger Building especially during rain and inclement weather, and overall cleanliness of the proposed operation. Mr. Blodgett requested authorization to accept the three-year proposal from Modern Disposal for \$152.00 per ton. Mr. Blodgett also requested Board authorization for GHD to continue seeking other options for less expensive sludge hauling and disposal methods.

Upon motion duly made by Don MacSwan and seconded by Jon MacSwan, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby authorizes Mr. Blodgett to accept the three-year Sludge Hauling and Disposal contract with Modern Disposal for \$152.00/ton. This motion was carried.

Upon motion duly made by Jon MacSwan and seconded by Steve Broderick, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby authorizes GHD to continue seeking other options for less expensive sludge hauling and disposal methods. This motion was carried.

f. District Manhole MH 3-36 – Mr. Blodgett stated the manhole at the corner of Robinson and Transit in the Town of Lockport, which had manhole lining installed back in 2014 due to high levels of hydrogen sulfide gas, is showing deterioration, indicating a failure of the coating. It will need to be re-lined with the superior OBIC lining system in the future when the Town of Lockport does work in the area. He stated District personnel would continue to monitor the condition of the manhole. He thanked the Town of Lockport and their engineer for meeting at the manhole site and discussing options to address the configuration.

g. Town I/I Projects – Mr. Blodgett reminded Commissioners that now is the time to begin planning their 2025 I/I projects for timely submission to the District for reimbursement and the current reimbursement was increased from \$20,000.00 to \$25,000.00 effective this year.

h. Staffing Update (Executive Session) – Mr. Blodgett stated he wished to rescind this item from the Agenda as there was nothing new to report. He mentioned applications for the vacant Electronics Technician position were being received.

Engineering Report:

1. General Retainer (GHD Project No. 12640903)
 - Miscellaneous requests/reviews/assistance ongoing under Phase 40 and SCADA support services. Performed a DSCA for Niagara flow from NFWB.
 - Assisting with Pretreatment Report.
 - BOARD ACTION REQUESTED – None
2. CIP Phase 1 Map and Plan and Financial Analysis (GHD Project No. 11110253)
 - Finalizing list of projects. Need to schedule a meeting with NCSD
 - BOARD ACTION REQUESTED – None
3. 2022 O&M Project (GHD Project No. 630191)
 - Construction is ongoing.
 - BOARD ACTION REQUESTED – None
4. 2024 O&M Project (GHD Project No. 12629537)
 - Project ongoing.
 - BOARD ACTION REQUESTED – None
5. SWMM Update (GHD Project No. 12656907)
 - Project underway.
 - BOARD ACTION REQUESTED – None
6. 2025 O&M Project (GHD Project No. 12660951)

- Proposal for Professional Engineering Services
- **BOARD ACTION REQUESTED – Discuss/consider authorization for proposal**

Mr. Lannon presented a proposal from GHD and requested Board approval for GHD to complete and oversee the 2025 O&M Project consisting of several upgrade projects including Transit Road gate chamber rehabilitation, Townline Road and East Canal pump station ferrous chloride tank replacements, Moyer Road pump station wet well rehabilitation and cathodic protection systems replacement, Townline Road isolation gate repairs and influent check valve repairs. Mr. Lannon requested Board authorization to approve the 2025 O&M project as proposed for a total fee of \$231,700.00, to be paid from the 2025 budget.

Upon motion duly made by Sylvia Virtuoso and seconded by Steve Broderick, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves Mr. Lannon's request for GHD to oversee the 2025 O&M project as proposed for a total fee of \$231,700.00, to be paid from the 2025 budget. This motion was carried.

Attorney's Report:

There is nothing new to report this month.

New Business:

Town of Pendleton 2025 I/I Request – Mr. Blodgett presented the Town of Pendleton's proposed 2025 I/I project consisting of a proposal from Nussbaumer & Clarke Inc. to provide engineering services to initiate a sanitary sewer manhole condition assessment program to identify structures that are in poor condition and/or allowing I&I to enter the sewer system and develop a prioritized list for future repairs. Mr. Blodgett noted the proposal was to perform as many assessments as \$20,000.00 would allow, but the annual reimbursement is actually increased to \$25,000.00. He stated he spoke to officials of Pendleton and they were agreeable to increase the number of assessments to as many as \$25,000.00 would allow.

Upon motion duly made by Don MacSwan and seconded by Steve Broderick, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves the Town of Pendleton's proposed 2025 I/I project to initiate a sanitary sewer manhole condition assessment program to identify

structures that are in poor condition and/or allowing I&I to enter the sewer system and develop a prioritized list for future repairs. This motion was carried.

Adjournment:

Upon motion duly made by Steve Broderick and seconded by Sylvia Virtuoso, the meeting adjourned at 4:55 p.m.